

The Annual Quality Assurance Report (AQAR) of the IQAC DHSK College, 2014 - 2015

Part – A

1. Details of the Institution:

1.1	Name of the Institution	D.H.S.K. COLLEGE
1.2	Address Line 1	K.C. GOGOI PATH
	Address Line 2	DIBRUGARH
	City / Town	DIBRUGARH
	State	ASSAM
	Pin Code	786601
	Institution e-mail address	principal_dhsk@hotmail.com
	Contact Nos.	0373 – 2324105
	Name of the Head of the Institution:	Dr. Rajee Konwar
	Mobile:	9435030388
	Name of the IQAC Coordinator:	Dr. Partha Ganguli
	Mobile:	9435330310
	IQAC e-mail address:	dhskiqac@gmail.com
1.3.	NAAC Track ID (For ex. MHCOGN 18879)	ASCOGN10506
1.4.	NAAC Executive Committee No. & Date:	Annexure IV
1.5.	Website address:	www.dhsk.org

Web-link of the AQAR:

<http://www.dhsk.org/AQAR 2014-15.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.6. Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++		2003	2008
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7. Date of Establishment of IQAC: DD/MM/YYYY

25 / 01 / 2005

1.8. AQAR for the year (for example 2010-11)

2014 – 15

1.9. Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011):

- (i) AQAR 2009-10 uploaded in the website on 06.08.2013.
- (ii) AQAR 2010-11 uploaded in the website on 01.11.2013.
- (iii) AQAR 2011-12 uploaded in the website on 13.04.2014.
- (iv) AQAR 2012-13 uploaded in the website on 25.06.2014.
- (v) AQAR 2013-14 uploaded in the website on 05.08.2016.

1.10. Institutional Status:

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution: Co-education Men Women

Urban Rural Tribal

Financial Status: Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11. Type of Faculty/ Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input type="checkbox"/>	Law	<input type="checkbox"/>
PEI (Phys Edu)	<input type="checkbox"/>	TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>
Management	<input type="checkbox"/>	Others (Specify)	<input type="text"/>				

1.12. Name of the Affiliating University (*for the Colleges*)

DIBRUGARH UNIVERSITY

1.13. Special status conferred by Central / State Government- UGC/ CSIR/ DST/ DBT/ ICMR etc.

Autonomy by State/Central Govt. / University	<input type="text" value="NA"/>		
University with Potential for Excellence	<input type="text" value="NA"/>	UGC-CPE	<input type="text" value="NA"/>
DST Star Scheme	<input type="text" value="NA"/>	UGC-CE	<input type="text" value="NA"/>
UGC-Special Assistance Programme	<input type="text" value="NA"/>	DST-FIST	<input type="text" value="NA"/>
UGC-Innovative PG programmes	<input type="text" value="NA"/>	Any other (<i>Specify</i>)	<input type="text" value="NA"/>
UGC-COP Programmes	<input type="text" value="NA"/>		

2. IQAC Composition and Activities:

2.1. No. of Teachers:	<input type="text" value="5"/>
2.2. No. of Administrative / Technical staff:	<input type="text" value="3"/>
2.3. No. of students:	<input type="text" value="0"/>
2.4. No. of Management representatives:	<input type="text" value="2"/>
2.5. No. of Alumni:	<input type="text" value="2"/>
2.6. No. of any other stakeholder and community representatives:	<input type="text" value="1"/>
2.7. No. of Employers / Industrialists:	<input type="text" value="0"/>
2.8. No. of other External Experts:	<input type="text" value="1"/>
2.9. Total No. of members:	<input type="text" value="14"/>

2.10. No. of IQAC meetings held:

2.11. No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12. Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

1.13. Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14. Significant Activities and contributions made by IQAC:

2.15. Plan of Action by IQAC/Outcome:

Plan of Action	Achievements
Annexure I & II	

* Attach the Academic Calendar of the year as Annexure.

2.16. Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken:

Criterion – I

I. Curricular Aspects

1.1. Details about Academic Programmes:

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NA	NA	NA	NA
PG	NA	NA	NA	NA
UG	2	NA	NA	NA
PG Diploma	NA	NA	NA	NA
Advanced Diploma	NA	NA	NA	NA
Diploma	NA	NA	NA	NA
Certificate	NA	NA	NA	NA
Others	NA	NA	NA	NA
Total	2	NA	NA	NA

Interdisciplinary	NA	NA	NA	NA
Innovative	NA	NA	NA	NA

1.2 (i) Flexibility of the Curriculum: CBCS / Core / Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	--
Annual	--

1.3. Feedback from stakeholders*

(On all aspects)

Alumni Parents Employers Students

Mode of feedback: Online Manual Co-operating schools
(for PEI)

*Please provide an analysis of the feedback in the Annexure.

1.4. Whether there is any revision / update of regulation or syllabi, if yes, mention their salient aspects:

The college is affiliated to Dibrugarh University and follows the syllabus approved by the University. Many faculty members of the college represent academic bodies of Dibrugarh University and participate in the process of syllabus designing.

1.5. Any new Department / Centre introduced during the year. If yes, give details.

NIL

Criterion – II**2. Teaching, Learning and Evaluation**

2.1. Total No. of permanent faculty:

Total	Asst. Professors	Associate Professors	Professors	Others
69	40	29	0	0

2.2. No. of permanent faculty with Ph.D.:

19

2.3. No. of Faculty Positions Recruited (R) and Vacant (V) during the year:

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	R	V	R	V	R
1	7	0	0	0	0	0	0	7	1

2.4. No. of Guest and Visiting faculty and Temporary faculty:

0	0	10
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2.5. Faculty participation in Conferences and Symposia:

No. of Faculty	International level	National level	State level
Attended Seminars / Workshops	1	12	4
Presented papers	9	15	2
Resource Persons	0	12	0

2.6. Innovative processes adopted by the institution in Teaching and Learning:

(i) Students are encouraged to participate in group discussions, seminars and presentations.
(ii) Exposure to e-learning.
(iii) To arrange field studies and educational tours.
(iv) Encouraging students to publish departmental wall-magazines, newsletters and College Magazine.

2.7. Total No. of actual teaching days during this academic year:

180

2.8. Examination / Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy and online Multiple Choice Questions):

Students are allowed to check their evaluated answer scripts of internal examinations.
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2.9. No. of faculty members involved in curriculum restructuring / Revision / Syllabus development as member of Board of Study / Faculty / Curriculum Development workshop:

12	0	0
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2.10. Average percentage of attendance of students:

80

2.11. Course / Programme-wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division (%)				
		Distinction %	I %	II %	III %	Pass
B.A. PART III	207	0.48	18.36	54.10	0.97	72.95
B.Sc. PART III	125	Nil	48.80	28.80	Nil	77.60

2.12. How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

(i) Feedback from students regarding the Teaching & Learning Process has been collected by the Departments for analysis and reviewed in the DMC.
(ii) A meeting for analysis of results is arranged by the IQAC with the HOD's & the Principal. The outcome of the meeting is shared with the faculty members.
(iii) Some departments organise parents' meet. Suggestions for improvement are discussed.
(iv) Tutorials classes are advised to the departments as required.

2.13. Initiatives undertaken towards faculty development:

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	12
UGC-Faculty Improvement Programme	4
HRD programmes	3
Orientation programmes	7
Faculty exchange programme	1
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	14
Others	4

2.14. Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	21	1	0	0
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1. Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution:

Encouraging Faculty to take up research projects & FIP.

3.2. Details regarding major projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	1
Outlay in Rs. Lakhs	0	0	0	

3.3. Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	1	4	0	4
Outlay in Rs. Lakhs	-	1.51	0	0

3.4. Details on research publications:

	International	National	Others
Peer Review Journals	5	22	0
Non-Peer Review Journals	0	6	36
e-Journals	0	7	0
Conference proceedings	0	5	0

3.5. Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6. Research funds sanctioned and received from various funding agencies, industry and other organizations:

Nature of the Project	Duration Year	Name of the Funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	✓	UGC	1,51,000/-	
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University / College	Nil	Nil	Nil	Nil
Students research projects (other than compulsory by the University)	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	1,51,000/-	Nil

3.7. No. of books published:

(i) With ISBN No. Chapters in Edited Books

(ii) Without ISBN No.

3.8. No. of University Departments receiving funds from:

UGC-SAP UGC-SAP DST-FIST

DPE DBT Scheme/funds

3.9. For colleges:

Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10. Revenue generated through consultancy:

3.11. No. of conferences organized by the Institution:

Level	International	National	State	University	College
Number	-	1	-	-	-
Sponsoring agencies	-	UGC	-	-	-

3.12. No. of faculty served as experts, chairpersons or resource persons:

3.13. No. of collaborations: International National Any other

3.14. No. of linkages created during this year:

3.15. Total budget for research for current year in lakhs:

From Funding agency From Management of University / College
Total

3.16. No. of patents received this year:

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17. No. of research awards / recognitions received by faculty and research fellows of the institute in the year:

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18. No. of faculty from the Institution who are Ph. D. Guides and students registered under them:

3.19. No. of Ph.D. awarded by faculty from the Institution:

3.20. No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones):

JRF SRF Project Fellows Any other

3.21. No. of students Participated in NSS events:

University level State level
International level National level

3.22. No. of students participated in NCC events:

University level State level
International level National level

3.23. No. of Awards won in NSS:

University level

State level

International level

National level

3.24. No. of Awards won in NCC:

University level

State level

International level

National level

3.25. No. of Extension activities organized:

University forum

College forum

NCC

NSS

Any other

3.26. Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

(i) Coaching classes for Entry of Services to students.

Criterion – IV

4. Infrastructure and Learning Resources

4.1. Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	16.61 Acre	Nil	Private & Public	16.61
Class rooms	37	0	0	37
Laboratories	18	1	College + UGC	19
Seminar Halls	1	0	Govt. of Assam	1
No. of important equipments purchased (\geq 1-0 Lakh) during the current year.	0	0	0	0
Value of the equipment purchased during the year (Rs. in Lakhs)	0	0	0	0
Others	0	0	0	0

4.2. Computerization of administration and library:

Administration is Partially Computerised.

4.3. Library services:

	Existing		Newly added		Total*	
	No.	Value	No.	No.	Value	No.
Text Books	37909	202856	396	163026	38305	365882
Reference Books	26	34055	22	53980	48	88035
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	26	22724	0	0	26	22724
e-Journals	NLIST	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	265	33495	483	31647	748	65141

*(Values and number of reference books are counted from 2013-14).

4.4. Technology up gradation (overall):

	Total Computers	Computer Labs	Internet	Browsing Centre's	Computer Centre's	Office	Depart-ments	Others
Existing	79	24	25	6	24	11	30	8
Added	2	0	0	0	0	0	0	2
Total	81	24	25	6	24	11	30	10

4.5. Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.):

The Wi-Fi system of the college is widely used by the Teachers.

4.6. Amount spent on maintenance in lakhs:

(i)	ICT	94794
(ii)	Campus Infrastructure and facilities	596440
(iii)	Equipments	11391
(iv)	Others	0
	Total:	702625

Criterion – V

5. Student Support and Progression

5.1. Contribution of IQAC in enhancing awareness about Student Support Services:

The academic activities are notified through prospectus, notice boards and website. Departments have their own mechanism to communicate the students.

5.2. Efforts made by the institution for tracking the progression:

The departments keep records of the students' attendance, in-semester examination marks, Group Discussion, Presentations, Seminars and Projects. All departments analyse the results periodically. Extra classes are also organised as per requirement.

5.3. (a) Total Number of students

UG	PG	Ph. D.	Others
1342	0	0	500

(b) No. of students outside the state

10

(c) No. of international students

NIL

Men	No.	%
	616	45.9

Women	No.	%
	726	54.1

	General	SC	ST	OBC	Physically Challenged	Total
Last Year (2013 - 2014)	296	77	230	614	0	1217
Year (2014 - 2015)	342	84	227	689	0	1342

Demand ratio 1 : 3.8

Dropout % 18

5.4. Details of student support mechanism for coaching for competitive examinations (If any):

Coaching classes for different examination, career counselling, motivational workshops are organised. Facilities like library, internet, photocopy, information bulletin etc. are available.

Number of students beneficiaries

2651

5.5. Number of students qualified in these examinations:

NET 0

SET / SLET 0

GATE

CAT 0

IAS / IPS etc. 0

State PSC 0

UPSC 0

Others 0

5.6. Details of student counselling and career guidance:

The college has an Information and Career Guidance Cell which supports students by organising different workshops on career orientation, counseling sessions etc. In this session workshops on the art of positive thinking, career counseling, civil service examination, entrepreneurship and tourism were organised.

Number of students benefitted

460

5.7. Details of campus placement:

On campus		Off Campus	
Number of organizations visited	Number of students participated	Number of organizations visited	Number of students participated
0	0	0	0

5.8. Details of gender sensitization programmes:

The college has a Cell for Women's Studies and Development. The cell organizes various sensitization programmes.

5.9. Students Activities:

5.9.1. Number of students participated in Sports, Games and other events:

State / University level National level International level

No. of students participated in cultural events:

State / University level National level International level

5.9.2. Number of medals / awards won by students in Sports, Games and other events:

Sports: State / University level National level International level

Cultural: State / University level National level International level

5.10. Scholarships and Financial Support:

	Number of students	Amount (Rs.)
Financial support from institution	0	0
Financial support from government	128	499825.00
Financial support from other sources	0	0
Number of students who received International / National recognitions	0	0

5.11. Student organised / initiatives:

Fairs: State / University level National level International level

Exhibitions: State / University level National level International level

5.12. Number of social initiatives undertaken by the students:

5.13. Major grievances of students (if any) redressed:

Criterion – VI

6. Governance, Leadership and Management

6.1. State the Vision and Mission of the institution:

- (i) Providing higher education to students of all sections of the society with special consideration to the students of economically and socially disadvantaged ones.
- (ii) Acquiring and imparting knowledge by ensuring execution of teaching plan.
- (iii) To open job oriented courses and to ensure sustainable development.
- (iv) To foster value education to upgrade learners skill and attitude and to formulate adequate action plan to enable them to equip with competitive environment.
- (v) To ensure adequate infrastructure and support system of quality education and to foster computerization in the basic operational activities.
- (vi) Holistic education to students to inculcate moral, cultural and socio-economic values in them and to create gender friendly ambience in the college in order to groom them as conscientious citizens

6.2. Does the Institution has a Management Information System:

The college has a Management Information System. Fee collection and students' data are mostly recorded through the management system.

6.3. Quality improvement strategies adopted by the institution for each of the following:

6.3.1. Curriculum Development:

The college is affiliated to Dibrugarh University and as such curriculum is developed by the University. The University involves teachers of the College in Curriculum Development as members.

6.3.2. Examination and Evaluation:

The End semester examinations are conducted as per rules of Dibrugarh University. Two In-semester sessional examinations are conducted by the college. Internal assessment marks are awarded to the students on the basis of their performances in the sessional examinations, group discussion/seminars.

6.3.3. Teaching and Learning:

Efforts are being made to make the teaching and learning process more learner-centric. An academic calendar has prepared at the beginning of the academic year along with teaching plan.

6.3.4. Research and Development:

The College established a Biotechnological Research Center (Institutional Level Biotechnology Hub). Two faculty members of the Department of Geography and Zoology are research guides of Dibrugarh University.

6.3.5. Library, ICT and physical infrastructure / instrumentation:

- (i) Physical Infrastructure / Instrumentation: Girls' hostel and staff quarters are renovated.
- (ii) Library: The College Library procured some new books.

6.3.6. Human Resource Management:

Human Resource Development is encouraged through:

- (i) Computer training for the non-teaching staff.
- (ii) Encouraging faculty to pursue academic courses, research works.

6.3.7. Faculty and Staff recruitment:

- | | |
|------|---|
| (i) | The selections of teachers of the college are based on guidelines of UGC and Government of Assam. |
| (ii) | Non-teaching staff is recruited as per the State Government rules. |

6.3.8. Industry Interaction / Collaboration:

The college does not have any collaboration with industry.

6.3.9. Admission of Students:

Admissions of students are based on merit. The reservation policy of the Government is followed. The college offer both Major and Non-Major programmes to the students.

6.4. Welfare schemes for

Teaching	Annexure III
Non-teaching	
Students	

6.5. Total corpus fund generated

NIL

6.6. Whether annual financial audit has been done

Yes

No

6.7. Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes / No	Agency	Yes / No	Agency
Academic	No		No	
Administrative	No		No	

6.8. Does the University / Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9. What efforts are made by the University for Examination Reforms?

Examination guidelines are framed by the Dibrugarh University.

6.10. What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University encourages the initiative for acquiring autonomy.

6.11. Activities and support from the Alumni Association:

The Alumni Association is active at the college. The Association organises a meet once a year.

6.12. Activities and support from the Parent-Teacher Association:

1. There is no Parents-Teacher association as such.
2. Some departments organise parents and teachers meet.

3. There is a provision of guardian representatives in the College Governing Body.

6.13. Development programmes for support staff:

Counseling programme for the support staff is organised.

6.14. Initiatives taken by the institution to make the campus eco-friendly:

Garbage is disposed properly.

Criterion – VII

7. Innovations and Best Practices

7.1. Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

(i) Opening of Bio-Tech hub in Zoology department.

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

A new three storied building was constructed. There are four class rooms and a hall using as a computer laboratory.

7.3. Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals):

(i) Organizing of blood donation camp by NSS and blood grouping camp by the department of Anthropology.
(ii) A few departments published newsletters.

7.4. Contribution to environmental awareness / protection:

(i) Conducting student's awareness programme for protection of environment.
(ii) Tree plantation on various occasions.

7.5. Whether environmental audit was conducted?

Yes

No

7.6. Any other relevant information the institution wishes to add (for example SWOT Analysis):

The SWOT analysis was carried out internally and following are the observations:

Strength: (i) The faculty members are hard working.

(ii) The college has a large campus.

Weakness: (i) The college does not have indoor and outdoor sports facilities.

(ii) Teacher-student ratio is far above that of prescribed limit.

Opportunity: Scope for introducing various vocational and professional courses.

Threat: (i) Students are more interested in professional courses.

(ii) Delay of new appointment against vacancy due to official procedures.

8. Plans of institution for next year (2015 - 16):

- | | |
|-------|--|
| (i) | To install smart class rooms. |
| (ii) | To develop a playground in the college campus. |
| (iii) | To organise a Guardian-Teacher-Student meet every year. |
| (iv) | To organise talks by renowned personalities. |
| (v) | To encourage departments to take extension activities under social responsibility. |

Priya Dev Goswami 09.08.16

Dr. Priya Dev Goswami
IQAC, Coordinator, D.H.S.K. College,
Dibrugarh, Assam.

Sashi Kanta Saikia

Dr. Sashi Kanta Saikia
Principal cum Chairperson, IQAC, D.H.S.K.
College, Dibrugarh, Assam.

Annexure I

ACADEMIC CALENDAR (From July 2014 to June 2015)

<i>Date(s)</i>	<i>Events/ Activities</i>
16th June -15th July, '14	Semester End Vacation for the teaching staff of the college.
16th July, 2014	(1) Commencement of the 1st, 3rd & 5th Semester Classes of the BA/ B.Sc Programmes. (2) Notification of Course Plan/ Departmental Class Routine in the Notice Boards .
17th -22nd July, '14	(1) Interaction with the 1st Semester Students by the Principal and teachers of the college. 2. Freshers' Social (Any one day)
26th Aug, '14	Last date for submission of Filled in Registration Forms of the BA/ B.Sc. 1st Semester Students.
26th Aug– 4th Sept., '14	1st Sessional Examination of BA/ B.Sc programmes .
6th – 9th Sept.2014	Students' Union Election (Any one day)
23rd - 30th Sept., '14	Internal Assessment of the BA/ B.Sc. Programmes through Seminar/ Group Discussion etc.
30th Sept. '14	Notification of 1st Sessional examination marks of BA/ B.Sc Programmes .
21st - 27th Oct., '14	2nd Sessional Examination of the BA/B.Sc. Programmes .
25th Oct., '14	(1) Last date for Form Fill up of the B.A./ B.Sc End Semester Examinations (2)Notification of 2nd Sessional examination marks of BA/ B.Sc Programmes (3) Completion of the Odd Semester Classes of the B.A./B.Sc. Programmes
20th Nov- 15th Dec, '14	End Semester Examinations of the BA/ B.Sc. Programmes
16th Dec,'14-15th Jan,'15	Semester End vacation for the teaching staff of the College conducting BA/ B.Sc. Programmes
17th – 31st Dec., '14	College Week (for seven days)
16th/17th Jan., '15	Commencement of the Even Semester classes of the BA/B.Sc Programmes 2. Notification of Class Routine , Course Plans etc. in the Notice Boards
20th Feb- 5th Mar, '15	1st Sessional Examination of the 2nd, 4th and 6th Semester of the B.A./B.Sc. Programmes
20th - 26th Mar, '15	(1) Notification of 1st Sessional Examination Marks of the 2nd, 4th and 6th Semester BA/ B.Sc Programmes. (2) Internal Assessment for 2nd, 4th and 6th Semesters of the BA/B.Sc Programmes through seminar/ group discussion etc.
18th – 30th Apr, '15	2nd Sessional Examinations of the B.A./B.Sc.Programmes Last date for Form fill-up of the B.A./ B.Sc. End Semester Examinations
9th May, 2015	(1) Last date for notification of 2nd Sessional Examination Marks of the BA/ B.Sc. (2) Completion of the even semester classes of the BA/ B.Sc Programmes
11th May, '15	1. Last date for submission of filled in Examination Forms of the B.A./B.Sc
18th May- 15th June, '15	End Semester Examinations of the BA/ B.Sc. Programmes
1st June – 20th July, '15	(1) Admission Notice and Completion of the Admission Process in the BA/B.Sc. 1st Semester Classes (2) Admission to the BA/B.Sc.3rd & 5th Semester Classes
16th June -15th July, '15	Semester End Vacation for the teaching staff of the college.

Annexure II

2.15. Plan of Action by IQAC / Outcome:

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Serial No.	Plan of Action	Achievements
1.	Publication of Academic calendar at the beginning of the academic session.	Published
2.	Departments are advised to notify the teaching plan at the beginning of academic session.	Done
3.	Fund to be allocated for the development of library, ICT and infrastructure.	Partially done
4.	Tutorial classes to be organized for slow learners.	Done
5.	Field works and study tours are to be planned by the departments.	Done
6.	Guest/ special lectures/ talks etc. are to be organized.	Done
7.	Students are to be encouraged to participate in group discussion and presentations.	Done
8.	Students to be encouraged to publish departmental Wall-Magazines, Newsletters and College Magazine.	Done
9.	Students to be encouraged participating in inter-college competitions, Youth festivals and other co-curricular and extracurricular activities.	Done

Annexure III

Teaching	<ul style="list-style-type: none"> (i) Few quarters with water and electricity facility. (ii) Reservation in admission of children of faculties. (iii) Canteen facilities. (iv) Thrift and consumers' society.
Non-Teaching	<ul style="list-style-type: none"> (i) Few quarters with water and electricity facility. (ii) Quota for admission of children of staffs. (iii) Canteen facilities. (iv) Thrift and consumers society.
Students	<ul style="list-style-type: none"> (i) Scholarships internal and external. (ii) Awards for meritorious students. (iii) Hostel facility for girl students. (iv) Book bank facility for economically weak students. (v) Field work and excursion. (vi) Personal counselling, academic counselling and career counselling. (vii) Gender sensitization programme for gender friendly atmosphere in the campus. (viii) Anti-ragging committee. (ix) NCC, NSS and other extracurricular activities. (x) Facility to participate in sports and extra co-curricular activities. (xi) Student union body. (xii) Alumni association.

Annexure IV



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Dr. M.S. Shyamasundar
Deputy Advisor

NAAC/MSS/Cert. A&A/2004/35

22nd January 2004

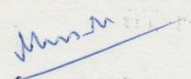
The Principal
Dibrugarh H. S. Kanoi College
Dibrugarh - 786001
Assam

Dear Sir/Madam,

As directed by the Director, NAAC, I am herewith enclosing the Certificate of Accreditation of your Institution. We wish the Institution all success in its efforts to become a lead Quality Institution of Higher Learning.

With warm regards,

Yours sincerely,


(M. S. Shyamasundar)

Encl: As above

35

2/4, डा. राजकुमार मार्ग, पी.ओ.बॉक्स नं.1075, राजाजीनगर, बेंगलूर - 560 010, भारत
2/4, Dr. Rajkumar Road, P.O. Box No.1075, Rajajinagar, Bangalore - 560 010, INDIA
दूरभाष Phone : +91-80-3124045, 48, 49 (O); 6760873 (R); फैक्स Fax : +91-80-3133588
ई-मेल e-mail : naac@blr.vsnl.net.in; shyam_bindu@rediffmail.com वैबसाइट Website : www.naac-india.com

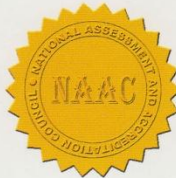


राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Dibrugarh H. S. Kanoi College
Dibrugarh, affiliated to Dibrugarh University, Assam as
Accredited
at the **B⁺⁺** level.*

Date : January 08, 2004



M. Anand
Director

- This certification is valid for a period of *Five* years with effect from January 08, 2004
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65 -C⁺grade, 65-70 - C⁺⁺grade, 70-75 - B grade, 75-80 -B⁺ grade, 80-85 - B⁺⁺ grade, 85-90 - A grade, 90-95 - A⁺ grade, 95-100 - A⁺⁺ grade (upper limits exclusive).

Quality Profile

Name of the Institution : Dibrugarh H. S. Kanoi College

Place : Dibrugarh, Assam

Criterion	Criterion Score (Ci)	Weightage (Wi)	Criterion X Weightage (Ci x Wi)
I. Curricular Aspects	83	10	830
II. Teaching-learning and Evaluation	81	40	3240
III. Research, Consultancy and Extension	80	05	400
IV. Infrastructure and Learning Resources	82	15	1230
V. Student Support and Progression	82	10	820
VI. Organisation and Management	83	10	830
VII. Healthy Practices	75	10	750
		100	$\Sigma C_i W_i = 8100$

$$\text{Institutional Score} = \frac{\Sigma C_i W_i}{\Sigma W_i} = \frac{8100}{100} = 81.00$$

Urmasad
Director
